



Food Vendor Agreement

MUST BE SIGNED AND RETURNED

Event Times:

- Thursday 5:00 to 10:30
- Friday 5:00-10:30
- Saturday 5:00-10:30
- After party is optional and goes until 12:30a Friday and Saturday

Vendor Name _____
Contact Name/Number _____

Dear Concessionaire;

Thank you for submitting your application to participate in the Eagle Rodeo. We are excited to have you join us and support our upcoming event. Following are the rules and regulations that apply to our concessionaires. Also included is contact information that will be helpful as we move forward.

Let me know if you have any questions or concerns. Please sign and return this agreement along with your payment and required documents (unless previously submitted). We look forward to working with you!

Jennifer Traughber
Director of Operations

Food Truck Vendor Rules and Regulations:

- Vendors are subject to a **concession fee of \$400** to be a food truck vendor at the Eagle Rodeo, due with Agreement submission. Nonrefundable.
- Vendors are subject to a **power fee of \$250** (**PER line 110 volts**) for use of power provided by the Eagle Rodeo, due with Agreement submission. Nonrefundable. Trucks that use a self-contained or low profile, low sound generator for ALL their power needs will not be charged the power use fee. Any and all requirements for power will be subject to Eagle Rodeo approval prior to the event. There is NO hard wire power at the grounds. All power is generator-based.
- Vendors must provide a quality food product and a food truck/booth that is staffed by clean, professional and courteous personnel.
- Food items must be approved, we reserve the right to ask you to vacate the premises if not in compliance.
- All vendors must provide Product Liability Insurance for sale and distribution of any products (i.e. food, beverages, etc.) at the event. Each vendor (an entity in the business of making profit) must provide a certificate of liability insurance which provides for \$1,000,000 Products Liability Insurance.



- All vendors must be compliant with the Central District Health Department and are required to provide a copy of your current Permit/License. CDHD inspectors may be on site to verify licensing and perform inspections.
- All vendors agree to hold Eagle Rodeo free and harmless of any liability, injury, or damage to persons or property that may arise out of use of the premises by the vendor or any of its volunteers or employees. The perimeter is fenced but there is not around the clock security. Eagle Rodeo is not liable for any damaged, lost or stolen items.
- Vendors agree to provide total sales receipts and **pay 15% of gross receipts** to Eagle Rodeo. Gross receipts are total sales minus sales tax. No other deductions are permitted. Total Receipts are to be remitted no later than Monday following the Eagle Rodeo.
- All vendors are required to conform to any outlined sponsorship requirements that may be set forth per contract with Eagle Rodeo. Sponsorships are subject to change and may be added or modified at any time. Vendors will be notified by an Eagle Rodeo Director if changes need to be made.
 - Valley Wide Propane is the official Propane sponsor of the Eagle Rodeo
 - Human Bean is the official coffee sponsor of the Eagle Rodeo
- Check in at the Rodeo grounds for all vendors will be Thursday beginning at 9am at the Northwest corner. Enter from Hwy 55 and line up for placement.
- Removal from the Rodeo grounds may not begin prior to 10:30pm on Saturday following the event. No exceptions. This is to ensure the safety of all patrons.
- Please be courteous when entering and exiting with vehicles. Volunteers will have a designated parking area on the South side or arena.
- This is an outdoor rain or shine event. Please be prepared accordingly for weather changes. Eagle Rodeo is not responsible for losses due to weather. Vendors are expected to stay for the duration of the event. No exceptions.

AGREEMENT SIGNATURE: _____

Contact:

Jennifer Traughber
Operations
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